



First Presbyterian Church
37 South Market Street
Johnstown, New York 12095
(518) 762-8263

Date Submitted: _____

Application for Use of Church Building by Church Members

Information & Reservation Form — *Must Be Approved by Session Prior to Event*

Name of Group: _____

Person Responsible for Group: _____

Phone: _____ Email: _____

Address: _____

Date of Event: _____ Time of Event: _____

Approximate Number to Attend: _____ Age Range of People Attending: _____

Room Requested: _____

Kitchen Use Requested: _____

Is the Group Covered by Insurance? ☐ Yes ☐ No

If yes, please provide a certificate naming First Presbyterian Church of Johnstown

Will the Custodian be needed on site during the event? ☐ Yes ☐ No

Are you requesting the services of the Organist for the event? ☐ Yes ☐ No

(The use of the organ or piano by individuals other than the Organist must be approved by the Organist.)

Fees

Custodian *(Made payable to the Custodian)* \$100.00 *if presence is required during event*
\$ 50.00 *if presence is not required during event*

Organist's Fee *(Made payable to the Organist)* \$175.00

A donation to the Church for use of the building is always appreciated

Belinda Vair, Organist

James Wright, Custodian

(Signature of person making the request)